

CLARITAS RECYCLERS PVT. LTD.

(CIN : U38110TN2024PTC174436)

To,

SIRC of ICAI,

ICAI BHAWAN, 122 Mahatma Gandhi Road,

Nungambakkam, Chennai 600 034.

Job Vacancy: Accounts Manager

Location: Claritas Recyclers Private Limited, Near Arumbakkam Metro Station.

Company Overview:

Claritas Recyclers Private Limited is a reputed organisation in the recycling industry, committed to sustainability and operational excellence. We are currently seeking an experienced and highly motivated Accounts Manager to join our dynamic team.

Position: Head - Accounts

Qualification: CA Qualified / CA Semi-Qualified / CA Final Dropped Candidates

Experience: Minimum of 5-10 years

Key Responsibilities:

- Manage and oversee the entire accounting function of the company.
- Handle GST and TDS compliance and ensure timely filing of returns.
- Analyse and close monthly, quarterly, and year-end books.
- Prepare financial statements including balance sheets, profit and loss statements, and cash flow reports.
- Reconcile accounts and resolve discrepancies.
- Assist auditors in the year-end closure process.
- Provide management with regular financial reports and analysis.
- Ensure adherence to accounting principles and legal regulations.
- Coordination with banks and other legal teams

Required Skills and Qualifications:

- CA Qualified / CA Semi-Qualified / CA Final Dropped with at least 5 years of relevant experience.
- Strong knowledge and hands-on experience in handling GST, TDS, and all aspects of accounting and tax filings.



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- Proficient in preparing financial statements and reconciliation of accounts.
- Expertise in month-end and year-end close procedures.
- Experience in working closely with auditors and assisting in year-end audits.
- Strong communication skills and ability to work with various departments.
- Detail-oriented with a high level of accuracy.

Why Claritas Recyclers?

- A dynamic and forward-thinking company.
- Opportunities for professional growth and advancement.
- A supportive and collaborative work environment.

If you are a dedicated professional with a passion for accounting and are looking to take the next step in your career, we invite you to apply!

How to Apply:

Please send your updated resume and cover letter to hr@claritasrecyclers.com

Claritas Recyclers Private Limited is an equal opportunity employer. We encourage applications from all qualified individuals.

Contact: 91500 93941/ 98401 40425

For Claritas Recycler Private Limited



Authorised Signatory

